

Professional Development Contest Senior Division

Contestant: _____ Job/Internship: _____

Circle the points that indicate your evaluation of this entry. Scores of 9-10 are superior, 7-8 are slightly above average, 4-6 are average and 1-3 are below average. Feel free to note observations that may be helpful to contestants in preparing for future interviews.

- | | | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 |
|--|--|---|---|---|---|---|---|---|---|---|----|
| 1. Selling Point
Did they make themselves fit the title of the job description?
Do they know themselves and the job they applied for?
<i>Comments:</i> | | | | | | | | | | | |
| 2. Response to Questions
Did they answer the questions correctly? Do their responses indicate originality, familiarity with the subject, and the ability to think quickly? Do you feel as if they are knowledgeable about the job and themselves?
<i>Comments:</i> | | | | | | | | | | | |
| 3. Overall Presentation
Did they have the ability to communicate effectively? How was their language and tone of voice? Are they dressed to impress? Is their poise professional? Did they have good manners?
<i>Comments:</i> | | | | | | | | | | | |
| 4. Total Effectiveness
As a scholarship committee member would you select the candidate? Do you feel they have the qualities you are looking for in an applicant?
<i>Comments:</i> | | | | | | | | | | | |
| 5. Cover Letter
Did they convey why they would be a great candidate? Was the letter well written and organized?
<i>Comments:</i> | | | | | | | | | | | |
| 6. Résumé
Organization of résumé, did they prioritize their activities? Did they provide enough information? Overall, is the résumé free of spelling, punctuation, and grammar errors? Do they include all the basics (education, experience, extracurricular activities, etc.)?
<i>Comments:</i> | | | | | | | | | | | |

Total Points: _____

Ranking: _____

Judge Initials: _____